



NEVADA MUSEUMS & HISTORY
Steve Sisolak | Governor
Myron Freedman | Administrator

NEVADA STATE MUSEUM
LAS VEGAS
Hollis J. Gillespie | Director
309 South Valley View Blvd.
Las Vegas, NV 89107

NSMLV Volunteer Role Description

Volunteer title:

School Field Trip Volunteer

Project / department:

Learning and Engagement

Role summary:

To support the Curator of Learning in providing the best school field trip experience for students, educators and chaperones possible, ensuring the safety of the students while helping them have a playful and informative learning experience at the museum.

Project / Role specific activities:

- To accompany small groups of students on school field trips around the museum ensuring their safety as appropriate at all times.
- To assist in answering questions about museum exhibits in association with materials provided by the museum.
- To provide information to students on available hands-on educational artifacts.
- To interact with educators and chaperones on field trips to provide general support and guidance.

Reports to

Curator of Learning and Public Engagement

Skills / Experience

- A keen interest about the museum, natural history and human history of Nevada is a must - training on the details will be given, it's your passion and enthusiasm that is required!
- Easy and confident way of working with the public.
- Willingness to learn new things.
- Ability to interact with school age children and teachers and chaperones.
- Possess strong verbal communication skills, including the ability to speak articulately to groups of students.
- Ability to present a professional, welcoming appearance to museum visitors.
- Ability to speak Spanish or other languages in addition to English would be an asset to this volunteer position.
- Work experience in a school classroom or administration is a plus, but not a requirement.
- Must be available via email.



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Timeframe / time commitment:

School field trips are booked weeks in advance, throughout the school year August thru May. All field trips occur in the morning, and therefore volunteers will need to be available from 9am to 12 noon on weekdays (Wednesday – Friday) in order to apply for this role and be available at least one morning per month.

Volunteers will be able to commit to their preferred dates from options sent to them via email two – four weeks in advance. Preference will be given to those who can regularly commit to specific days of the week, e.g. every Wednesday, every other Thursday.

Training given:

Training regarding the content of museum exhibits in relation to school field trips will be given, along with an orientation that includes:

- Overview of the content, navigation and organization of a typical field trip
- Walkthrough of the materials used for field trips
 - o Hands-on artifacts available and related commentary
 - o Students Explorer Activity sheets provided
- Guidelines on interacting with the students

NOTE: Due to the nature of this role, a background check may be required before participation and all applicants must be 18 years and older.