



NEVADA MUSEUMS & HISTORY
Steve Sisolak | Governor
Myron Freedman | Administrator

NEVADA STATE MUSEUM
LAS VEGAS
Hollis J. Gillespie | Director
309 South Valley View Blvd.
Las Vegas, NV 89107

NSMLV Volunteer Role Description

Volunteer title:

Discovery Saturday / Family Programs Volunteer

Project / department:

Learning and Engagement

Role summary:

To support the Curator of Learning in delivering family programs to encourage new and repeat visitation to the museum, while providing a fun learning experience for multigenerational families, children and their caregivers and groups of friends. The keynote event of the weekly family program is the weekly, year-round Discovery Saturday initiative that offers a free craft activity, scavenger hunts and access to hands-on educational artifacts based around a monthly changing theme.

Project / Role specific activities:

- To welcome families to the program and make them familiar with what is on offer in terms of activities, crafts and educational artifacts.
- To assist children in making crafts as appropriate.
- To provide information to the public about the hands-on educational artifacts that are part of the Saturday program – these change on a monthly basis and are an integral part of the STEM aspect of the program.

Reports to

Curator of Learning and Public Engagement

Skills / Experience

- A keen interest about the museum, natural history and human history of Nevada is a must - training on the details will be given, it's your passion and enthusiasm that is required!
- Easy and confident way of working with the public.
- Willingness to learn new things.
- Possess strong verbal communication skills, including the ability to speak articulately to groups of students.
- Ability to present a professional, welcoming appearance to museum visitors.
- Ability to speak Spanish or other languages in addition to English would be an asset to this volunteer position.
- Must be available via email.



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Timeframe / time commitment:

Discovery Saturdays and other family programming is typically arranged weeks in advance, throughout the year.

Discovery Saturday events occur every Saturday morning (currently from 10am – 2pm) and therefore volunteers will need to be available at this time in order to apply for this role, as well as being available at least one morning per month.

Volunteers will be able to commit to their preferred dates from options sent to them via email two – four weeks in advance.

Training given:

Training regarding the content of the family program will be given, along with an orientation that includes:

- Overview of the content, navigation and organization of a typical Discovery Saturday program
- Walkthrough of the materials used
 - o Hands-on artifacts available and related commentary
 - o Students Explorer Activity sheets provided
- Guidelines on interacting with the public

NOTE: Due to the nature of this role, a background check may be required before participation and all applicants must be 18 years and older.